



**Event Details:** 2<sup>nd</sup> Saturday of each month

**Open to the public:** 9:00 AM to 1:00 PM

**Location:** Wyndham Palmas Beach & Golf Resort in Palmas del Mar, Humacao

Vendor set-up begins at 8:00 am, all vendors must be on-site no later than 8:30 am

Vendor tear down and clean-up 1:00-1:30 pm, Vendors may tear down early if they have SOLD OUT of all products.

2021 Event Calendar - 2<sup>nd</sup> Saturday of each month 9:00 AM to 1:00 PM

- Saturday, August 14
- Saturday, September 11
- Saturday, October 9
- Saturday, November 13
- Saturday, December 11

### Introductory Vendor Events Fees

Vendor Type	Example	Event Fee
<b>Agriculture Producer</b>	Fruit, Vegetables, Honey, eggs	\$25
<b>Rancher / Fish</b>	Fish, Beef, meat	\$50
<b>Value Add Food Artisan</b>	Salsa, Hummus, Preserves, Pickles, Packaged Baked Goods, Ice Cream	\$50
<b>Prepared Food (with on-site consumption)</b>	Tacos, Pinchos, Sandwich	\$100
<b>Non-Alcohol Sales</b>	Juice, Coffee, Coconut Water	\$50
<b>Alcohol Sales</b>	Craft Beer, Coquito, Sangria	\$100
<b>Artisans</b>	Painters, Woodworking, Pottery, Quilts	\$50
<b>Non-Profit</b>	Registered Non-Profit such as Palmas Animal Welfare	\$0
<b>Healthy Living</b>	Handcrafted soaps, massage oils, fragrances	\$50
<b>Other</b>	Other wellness products or services	\$50

Fees may be paid via ATH Móvil to pATH/GrowingPuertoRico or other payment arrangements can be made. Refunds will only be issued if vendor notified PFM 48 hours or more prior to the event. No-show or cancelations less than 48 hours before the event will not be refunded or waived.

Palmas Farmers Market is seeking locally produced agriculture and food related products, food trucks, locally prepared food, and local artists and community groups.

Each product and vendor will be reviewed based on several criteria, including point of origin (where was the produce grown, where is the product from), hand-crafted original design, and added value.

Prepared Food is: Ready-to-eat food such as take-away meals and includes all prepared ready-to-eat foods, drinks, and snacks. Food that is freshly made on Market site or prepped in certified kitchen and available for immediate consumption on Market site.

**Products that will not be considered for the PFM include:**

Mass produced and/or manufactured food product, catalog companies, franchise or chain companies, direct selling businesses, imported items such as clothing, jewelry, trinkets, crafts, home décor, etc.

Vendors are Responsible for:

- Bringing their own table, **tent**, shelves (if necessary), chair (optional), signs to display name and prices.
- Vendor arrives for set-up no later than 1 hours before the market opens.
- Business license and permits, including payment for all taxes (as applicable).
- Collecting payment from customers for any and all sales before, during, or after the market.
- Keep a clean and tidy space around vendor area, including trash collection as applicable. Example, if vendor provides wrappers or plates for samples or purchased food, then they must also have a trash can nearby to collect the trash.
- Vendors that RSVP and pay for market space, will not be issued a refund in the event that they cancel less than 48 hours before the event. Refunds will only be issued for Vendors that submit their request more than 48 hours in advance of the event.

Is there access to electricity at the Market?

Electricity is available at the PFM for limited vendors at an additional \$20 per event cost and must be reserved ahead of the event. Generators may be approved under certain circumstances. If a vendor requires electricity at the PFM, they are required to request approval. All generators must meet PFM guidelines AND be approved by PFM management in advance. If approved, vendor provides generator, extension cord and cover for the part of the cord that lies in walkways and all areas utilized by public. Generators must be quiet to respect PFM vendors, customers, and residents. Generators causing disruption or complaints will not be permitted.

What kind of licenses/permits do I need?

Sales Tax: Vendors are required to comply with Puerto Rico Sales Tax law. It is the responsibility of every vendor to know if they are required to collect and remit Sales Tax based on the product they sell.

Food Safety: Vendors are required to comply with Public Health regulations governing the preparation, handling, and presentation of food. It is the responsibility of every food handling vendor to know if they are required to obtain specific food handling licensing.

Are non-profits able to participate?

Applicants must be a local non-profit 501(C)(6), charitable 501(c)(3) or 1101.01a Puerto Rico non-profit with the purpose of showcasing and promoting their specific organization. Space is limited and participants are accepted on a first-apply-first-scheduled basis.

Are Corporations and Businesses able to participate?

The PFM does NOT accept applications from Corporations/Businesses such as banks, realtors, insurance, cell phone or other service provider businesses.

If a Corporation/Business is interested in being involved with the Palmas Farmers Market as a Corporate Sponsor, please contact us at [Jennifer@GrowingPR.com](mailto:Jennifer@GrowingPR.com) or Ruth at (760) 979-8704